

**SAN MIGUEL COUNTY  
PLANNING & ZONING DIVISION  
500 West National Avenue – Suite 104  
Las Vegas, New Mexico 87701  
(505) 454-1074 Fax (505) 454-9728  
[www.smcgrants@lasvegas-nm.com](mailto:www.smcgrants@lasvegas-nm.com)**

**HOME OCCUPATION ZONING CLEARANCE**

Date: \_\_\_\_\_ Application No. \_\_\_\_\_

Name of Applicant(s): \_\_\_\_\_ Phone: ( ) \_\_\_\_\_  
\_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address of Applicant(s): \_\_\_\_\_

Home Occupation applied for: \_\_\_\_\_

Property Interest of Applicant(s): \_\_\_\_\_

Name of Owner(s): \_\_\_\_\_

Location of Property: \_\_\_\_\_

Legal description of property including size of parcel for which application is made:

\_\_\_\_\_  
\_\_\_\_\_

Present use and character of this property: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

FOR EXISTING USES OR STRUCTURES. DATE ESTABLISHED: \_\_\_\_\_

Number of Employees: \_\_\_\_\_ Floor area devoted to: \_\_\_\_\_

Floor area in accessory structures used for occupation: \_\_\_\_\_

Total floor area of dwelling unit: \_\_\_\_\_

Sign(s) needed size: \_\_\_\_\_

Traffic generated daily – estimate number of persons visiting daily: \_\_\_\_\_

Type of equipment used: \_\_\_\_\_

Storage needed: \_\_\_\_\_ Is it in enclosed buildings? \_\_\_\_\_

Setbacks: \_\_\_\_\_ Number of off street parking spaces provided: \_\_\_\_\_

Application No. \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Owner's Signature

STAMP OF APPROVAL

\_\_\_\_\_  
Approval Signature

\_\_\_\_\_  
Title

**SUBJECT TO OTHER RESTRICTIONS AND REGULATIONS**

**NOTE: A Home Occupation Zoning Clearance is not a building permit. Building permits must be obtained from Construction Industries Division (CID). Call (505) 476-4700 in Santa Fe, New Mexico.**